

# Kirkhill and District Amenities Association

## COMMITTEE MEETING

Monday 3<sup>rd</sup> October 2011

### 1. Members Present:

S Hogg (SH) – *Chair*, D Knox (DK) – *Minutes*, T Jones (TJ), A Morrison (AM), W Williamson (WW), M Bowden (MB), A MacGillivray (AMac), K Horne (KH)

### 2. Apologies:

S Drew, D Courts, F Stoddart

### 3. Previous minutes

Proposed by AM and seconded by TJ.

### 4. Matters Arising

5. **WRI Gala Teas** – A cheque for £500 was given to the WRI from the surplus generated by the teas at the Gala.

6a. **The Senior Citizens' Christmas Party Donation** – It was reported that there was currently a shortfall of £200 for the Christmas Party. Local businesses were being approached to make this up and £50 had been pledged. It was agreed that the KDAA would underwrite the balance of up to £150 if no further money could be raised.

c. **Baby Changing Facilities** – This was still on-going.

d. **Recycling Centre** – SH tabled the Maintenance Agreement with the Community Trust regarding the recycling centre. The recycling bins for bottles, cans and textiles will be moved to the Community Centre car park in mid December by TEC Services. The issue of closing the gate at night was discussed. It was agreed that the situation would be monitored and action taken if necessary.

e. **Removal of shed beside MUGA** – This was still on-going.

f. **Website** – DK reported that this was still on-going.

g. **Conditions of Let** – SH reported that this was still on-going.

i. **MUGA fence** – This was still on-going.

j. **Steps up grass bank** – This had been passed to the Redevelopment Sub-committee for inclusion in the re-development.

k. **Entrance gate** – The gate had been damaged recently, possibly by a lorry driving into it. Inspection of the wooden post at the hinge end had revealed that the post was rotten and would need to be replaced, as would the other metal post. It was agreed that WW should arrange for this to be done.

7a. **Changes in organisation structure** – SH would circulate the proposals to be presented to the AGM.

b. **AGM** – A Constitutional Amendment to alter the requirement for a specific number of committee members would be published prior to 13th October. AM proposed the number of members on the committee should be between 5 and 15. This was agreed and will be put to the AGM for approval.

WW is to invite representatives from the user groups to attend the AGM to ensure their views are aired. Notification of the AGM will be posted on the website and on the notice board in the Community Centre.

AM is to give a presentation on the current state of the redevelopment.

Refreshments will be provided at the AGM. WW will supply tea, coffee, milk and sugar. KH and AMac would supply cakes and/or biscuits.

c. **PA** – AM reported that he had examined the PA and was unable to replicate the previously reported issue. He had repaired a faulty socket but one of the microphone sockets was still faulty, although as there were two and only one microphone, he did not see this as being problematic.

## 5. Safety issues.

a. WW reported that she had been informed of a possible faulty light switch in the gents' toilet. She was to arrange for an electrician to examine and repair.

b. WW reported that the plasterwork on the ramp which had been done recently was cracking again and that the ramp was possibly settling.

## 6. Treasurers Report

SH presented the draft Annual Accounts for the year 2010-11. These were yet to be passed by the Independent Examiner and SH was to contact the Examiner from previous years to arrange for this to be done.

The MUGA and PV projects were now finished and all grant monies had been received.

The grant of £1500 from Sus IT Out for business development was yet to be spent.

Expenditure on electricity was down by almost £1000 which was due to the new tariff negotiated previously and power generated by the PV panels. The Feed-in Tariff was yet to come in but this would start to show up soon.

Consequently, there was £66307 in cash in hand, of which £1500 was the restricted Sus IT Out grant.

SH proposed the following Reserves Policy for the coming year and this was agreed by the committee:

General reserves	£3307
Capital repairs and maintenance	£4500
Capital investment	
- Hall development and extension	£57000
Total reserves	<b>£64807</b>

WW reported that the proceeds from the sale of the old Catholic School in Beaulieu were being distributed among the local community groups and that the KDAA was to receive in the region of £5000.

It was agreed to leave any discussion about increases in rents until after the AGM.

AM proposed that the Accounts be accepted, pending approval by the Independent Examiner. This was seconded by AMac and was agreed unanimously by the committee.

AM proposed a vote of thanks to the Treasurer (SH) and this was seconded by KH.

## 7. Renovation Plans

AM reported on the progress of the Community Centre Redevelopment.

Funding for the pre-contract work would be in excess of £14,000. This was to cover Professional fees and Planning costs. It was reported that Eric Lundberg had been working pro-bono to date and that it was necessary to obtain quotes from architects, quantity surveyors and engineers to progress the work.

SH had been in discussion with Community Links Scotland, a charitable organisation providing regeneration consultancy services, towards producing a business plan and

feasibility study for the project. The Redevelopment Sub-Committee would discuss this in detail at the next meeting.

AM then explained the proposed plans and answered questions on them.

**8. AOCB**

None

**9. Date of Next Meeting**

After the AGM on 10<sup>th</sup> November in the Community Centre

**Kirkhill District Amenities Association**

**Charity registered in Scotland No. SC012797**