

Kirkhill and District Amenities Association

COMMITTEE MEETING

Monday 25th August 2014

1 Attendance

1.1 Members Present

S Hogg (SH) - Chair,
D Knox (DK),
I MacLeod (IM),

W Williamson (WW),
A Morrison (AM),
Erik Lundberg (EL)

1.2 Apologies

D Courts

2 Minutes

2.1 Factual Amendments

2.1.1 3.1.1 Election of Office Bearers

AM had reported that Kenny MacAskill was interested in joining the KDAA Committee, not SH.

2.2 Matters Arising

2.2.1 3.1.1 Election of Office Bearers

AM would approach Kenny MacAskill to see if he was still interested in joining the KDAA Committee.

2.2.2 2.1.1 Barriers

Billy Horne had requested to hire the barriers. SH would find out the number, the duration and the purpose of this before deciding on what charge would be required.

2.2.3 2.2.3 Website

EL and WW would meet to discuss what was required to display bookings on the website.

2.2.4 4.3 Public Entertainment License

This had now been obtained and was on public display in the kitchen

2.2.5 7.1 Missing Table

The missing table had not yet turned up.

2.3 Proposed/Seconded

Proposed by IM and seconded by AM.

Kirkhill and District Amenities Association

COMMITTEE MEETING

Monday 25th August 2014

3 Regular Items

3.1 Action Calendar

3.1.1 Highland Council Revenue Grant

SH would submit the application to Highland Council for the Revenue Grant.

3.2 Maintenance

AM reported that a timer had been fitted to the electric water heater. This was located in the Cleaner's Cupboard and the timings for this were yet to be finalised.

All works that had been scheduled over the summer break had been completed. The steps to the playing field and the paving around the back of the centre were still outstanding. It was decided that, in view of the project to improve the playing field drainage, it would be better to wait until that project had been completed before installing the steps. AM would get quotations for the paving and drain around the rear of the centre.

AM questioned if the piano was still required on the stage in the hall. It was not known how often the piano was played or if it might be required for Kikhill's Got Talent.

AM reported that there had been a boiler fault and that, after investigation by the supplier, it had been identified as being due to the emergency shut-off having been activated, possibly as a result of a power outage. He wanted to raise the issue to ensure that users were aware that this might occur.

The committee thanked him for his work in organising all the work over the summer.

3.3 Safety

There was no business raised.

4 Treasurer's Report

4.1 Monthly report

SH, in her capacity as Acting Treasurer, presented the monthly financial report.

She reported that the year-end was due at the end of the month and that the figures were pretty much those for the whole year, with some additional income due to be recorded.

In general, the figures were close to the budget with Gala Week income being lower, possibly due to the weather on Gala Day.

5 SCIO Constitution

SH had circulated the draft constitution prior to the meeting and she went through the draft constitution, highlighting the amendments she had made. There followed a discussion about the constitution and it was agreed to proceed with it. SH then outlined the process that would be followed to implement the change-over to becoming a SCIO. SH will submit the application to OSCR. It was expected that the process would not be complete until early 2015. It was proposed to approach Innes & MacKay to see if they would act on the KDAA's behalf, hopefully either in a *pro bono* capacity or for a nominal fee. SH and IM will organise a meeting with them.

Kirkhill District Amenities Association

Charity registered in Scotland No. SC012797

Kirkhill and District Amenities Association

COMMITTEE MEETING

Monday 25th August 2014

6 Hall Charges

SH had circulated a proposed fee structure, which took into account current usage. It was noted that the Williamson Room was still being under-used and required promoting. EL had discussed with members of Aird Practice the possibility of their using the Williamson Room for surgeries. This had been raised at the start of the KCF project but the practice had not been in a position to consider this move. However, it was now felt that the time was right to do so. EL will approach the practice again to discuss the matter further.

DK will approach the Chamber of Commerce to see if there is any possibility of promoting the centre to their members. IM and DK will meet to see what additional marketing of the centre could be carried out.

The following schedule of charges was agreed:-

6.1 Centre Rates

Club Rates

Whole community centre	11.00	Per hour
Main hall	7.00	Per hour
Williamson room	4.50	Per hour

Non-Club Rates

Whole community centre	18.00	Per hour
Main hall	12.00	Per hour
Williamson room	7.00	Per hour

Other Rates

Polling station	300.00	whole centre from 7am to 11pm
Weddings	400.00	whole centre from Friday evening to Sunday morning

6.2 MUGA Rates

Club Rates

Junior group/club	6.00	Per hour
Adult group/club	6.00	Per hour
Tennis *	6.00	Per hour
Floodlighting	2.50	Per hour
Showers	5.00	Per session
Changing room	No charge with floodlights	
Football pitch	No charge	

Non-Club Rates

For profit (commercial) hire	10.00	Per hour
------------------------------	-------	----------

Kirkhill and District Amenities Association

COMMITTEE MEETING

Monday 25th August 2014

7 Sports Field Drainage Project

EL reported that he had had contact with the Scottish Agricultural College to validate the proposals previously made. They had suggested additional drainage would be required and that the budget would need to be nearer £100,000.

EL and AM will approach the existing and potential users of the sports field to seek their opinions and assistance.

8 Hall Cleaning

IM enquired about the cleaning schedule and what provision there was for the supply of cleaning materials. She had found that there had not been sufficient materials and equipment to clean the hall following the Gala Dance. SH was to investigate further.

9 AOCB

9.1 Dog Mess

DK had been approached by a local resident who had expressed concern regarding the amount of dog mess on the playing field. While the committee shared this concern, it was felt that there was little that could be done directly against those who failed to clean up after their dog, unless there was evidence of who was doing it. DK would approach the council to investigate the possibility of installing a bin for dog mess at the centre.

9.2 Disabled Bay

EL had approached Highland Council to mark out disabled bays in the car park but, so far, nothing had been done.

9.3 Craft Fair

WW asked about a date for the Christmas Craft Fair. It was suggested that 8th November would be suitable but only if WW felt that it would be successful. SH would post a notice in the Crannog asking those who were interested to approach WW.

10 Date of Next Meeting

The next meeting will be held following the AGM on Monday 29th September 2014 at 7:30pm in the Williamson Room in the Community Centre.