

Kirkhill and District Amenities Association

COMMITTEE MEETING

Monday 2nd June 2014

1 Attendance

1.1 Members Present

S Hogg (SH) - Chair,
D Knox (DK),
I MacLean (IM),
W Williamson (WW),

A Morrison (AM),
Erik Lundberg (EL)
D Courts (DC)
K Horne (KH)

1.2 Apologies

I MacLeod

2 Gala

As IM had to leave the meeting early, it was agreed to move Gala business to the head of the agenda.

2.1 Status Update

IM reported that 4 pop-up gazebos had been purchased for Gala Day.

2.1.1 Barriers

The Gala Sub-committee had been asked if the barriers could be borrowed for use at the Highland Cross event. It was agreed that this should be done and that no charge would be required.

2.1.2 Barbecues

KDAA would be required to provide people for the Barbecue at the following times during Gala Week:

Sunday	16:00 – 19:00
Wednesday	17:30 – 19:00
Thursday	17:30 – 19:00
Friday	18:30 – 20:30

2.1.3 Gate

The KDAA would be required to organise a rota for Gala Day to staff the gate.

2.1.4 Floats

SH would arrange with IM for the floats to be available for Gala Week.

2.1.5 License

DK reported that this had been received from Highland Council.

2.1.6 WRI Teas

In previous years, the arrangement with the WRI had been that the profits from the Gala Day Teas had been split equally between the KDAA and the WRI. Due to increases in the

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WRI costs, it was agreed that the WRI would be charged a flat rate of £50 and that they could keep the remainder of the profit from the teas.

2.1.7 Mausoleum Project Display

The Kirkhill and Bunchrew Community Trust had requested if they could display information about the Mausoleum Project on Gala Day. It was agreed to set this up under the overhang at the Community Centre.

2.1.8 Changeworks

Changeworks would not be able to come to Gala Day. SH would arrange an alternative.

3 Minutes

3.1 Matters Arising

3.1.1 2.2.1 Election of Office Bearers

SH reported that Kenny MacAskill had expressed interest in joining the KDAA Committee..

3.1.2 2.2.2 SCIO

SH will organise a special meeting on the 7th July to discuss the drafting of a new constitution for the KDAA to enable the formation of a SCIO. This would be in addition to the regular KDAA meetings.

3.1.3 2.2.5 Website

EL reported that the calendar was now available on the website. AM reported that it was not currently possible to print out the calendar in a satisfactory format and that further investigation was required.

EL had previously circulated documents regarding funding for digital health check. This was still under consideration.

3.2 Proposed/Seconded

Proposed by AM and seconded by EL.

4 Action Calendar

4.1 Safety

4.1.1 Fire extinguisher check

AM reported that the fire extinguishers had been checked and certified. Due to changes in the schedule, this check would now take place annually in May.

4.1.2 Fire/ H&S Policies

SH circulated draft Fire and H&S Policies. It was agreed to adopt these policies.

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4.2 Review of Charges

The annual review of charges was deferred to the next meeting.

4.3 Public Entertainment License

Highland Council had requested to inspect the Community Centre with reference to the Public Entertainments License. SH would organise this.

5 Treasurer's Report

5.1 Monthly report

SH, in her capacity as Acting Treasurer, presented the monthly financial report.

Take up of the Tennis Membership was disappointing as only 1 person had signed up to date. It was hoped this would improve as the summer progressed.

Electricity usage was high due to the boiler running continually. It was agreed to investigate fitting an under-sink water heater to improve this. AM would investigate.

5.2 Cheque signatories

It was noted that Kenny MacDonald had not yet been removed as a cheque signatory, following his resignation. SH would address this.

6 Maintenance

AM circulated a schedule of work to be carried out in July:

The stage floor would be sanded and sealed

Paint work preparation

Electrical switches for the main hall

Paintwork

EL agreed to get a quote from Highland Council to install a disabled bay in the car park

WW would organise window cleaning

6.1 Field Drainage

Following the investigations of the drainage for the sports field, an estimate of £86,000 had been received. It was expected that the target start date would be after Gala Day 2015.

SH would investigate possible sources of funding.

It was agreed that a sub-committee would be required to manage the project. EL and AM would contact all the interested parties. Subject to there being sufficient community involvement and interest, it was agreed to proceed with the project.

7 AOCB

7.1 Missing table

WW reported that one of the small brown folding tables had gone missing. The committee were asked to keep an eye out for it.

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8 Date of Next Meeting

The next meeting will be held following the AGM on Monday 27th August 2014 at 7:30pm in the Williamson Room in the Community Centre.