

**Kirkhill and District Amenities Association**

**COMMITTEE MEETING**

**Monday 16<sup>th</sup> July 2012**

**1 Members Present:**

A Morrison (AM), (Chair)  
K Macdonald (KM),  
D Knox (DK),  
W Williamson (WW),  
S Hogg (SH),

T Jones (TJ)  
A MacGillivray (AMac),

**2 Apologies:**

Doug Courts (DC)  
R Livingston (RL),  
J Pollard (JP),

**3 Minutes of 21<sup>st</sup> May 2012**

**3.1 Factual Amendments**

8. The Date of the Next Meeting should have been 16<sup>th</sup> July, not 16<sup>th</sup> August.

Proposed by AMac and seconded by WW.

**3.2 Matters Arising**

5.2 SH reported that she had spoken to the insurers and the cover currently includes Trustee Liability up to £10 million. AM had been asked by the KCF Committee regarding cover for the project. The KDAA will need to notify the insurers of the project. The design team will be able to advise but this should be clarified prior to contracts being signed.

7.1 RL was yet to report back regarding PPL/PRS licenses.

**4 Safety issues.**

None.

**5 Treasurers Report**

SH tabled the monthly Treasurer's report. The provisional profit from the Gala was £8,673 although there were still some small items to be paid for.

AM raised the issue of the Reserves Policy. Current reserves which had not been allocated to the KCF project stood at £16,197. ^ months running costs were in the region of £3,307 and the Repair and Maintenance budget was £4,500.

**6 Gala**

AMac requested that new pop-up gazebos be purchased to replace the current ones which were in poor repair. She is to investigate the costs involved.

Thanks had been received from the magician, the lady who organised the cookery demonstration and the WRI.

A vote of congratulations to all those concerned with the Gala was proposed and unanimously passed.

## **7 MUGA**

KM reported that he had organised new locks for the MUGA and that keys were being issued to those who had paid to use the MUGA. He was maintaining a register of the keys issued.

He further reported that the mower had been fixed.

## **8 KCF Project**

### **8.1 Additional R&R Costs**

AM reported that the KCF sub-committee had met on the 9<sup>th</sup> July. The R&R Regeneration costs had been revised upwards by £18,193. R&R had proposed to change the L&V contractor. There was some concern as to whether the price quoted might change once the new contractor was appointed and AM would seek clarification on this.

LEADER had confirmed that there would be an additional £15,000 available for the project, however, there was still a shortfall of £7,646. In addition, the Highland Opportunities loan repayment of £470 a month would be starting soon. Concerns were expressed about cashflow and servicing the loan.

Subject to there being no change in the costs, it was agreed that KDAA should contribute the additional funds to cover the shortfall.

### **8.2 Additional RYBKA Costs**

RYBKA had notified AM that they had incurred costs arising from additional work they had performed. This work had not been authorised by either KDAA or the design team. AM has queried this and was still waiting to hear back from RYBKA.

SH reported that there was still some money available in the budget for the initial stages but that this was less than the sums requested by RYBKA.

### **8.3 Hall Clearance**

A working party will be required to clear the hall. Users will be informed once the details had been confirmed.

## **9 AOCB**

### **9.1 Electricity supplier**

SH reported that the electricity supplier for Procurement Scotland was to change. The new contract would run from 1<sup>st</sup> April 2013 for 3 years. The rate was, as yet, unknown but would be more competitive than any alternative. It was agreed to adopt the new contract.

### **9.2 Local Bereavement**

DK reported that Malcolm MacRae's wife, Elizabeth, had passed away and that he had sent a card on behalf of the KDAA.

## **10 Date of Next Meeting**

27<sup>th</sup> August 2012 at 7:30pm in the Church Hall.